



BIG BROWN BOX

Moving Checklist

Moving house can be stressful - use our moving checklist to help you take the hassle out of your house move.

| Financial | Ref No/Acc No | Telephone/Contact No. | DONE |
|--------------------------|---------------|-----------------------|------|
| Bank or Building Society | | | |
| Home Insurance | | | |
| Building Insurance | | | |
| Inland Revenue | | | |
| Credit Cards | | | |
| Rental/Hire Purchase | | | |
| Pension Companies | | | |
| Savings/Bonds | | | |
| Life Policies | | | |
| Employer - Payroll | | | |
| Catalogue Companies | | | |
| National Insurance | | | |

| Services | Ref No/Acc No | Telephone/Contact No. | DONE |
|--|---------------|-----------------------|------|
| Electoral Register | | | |
| Council Tax | | | |
| Gas | | | |
| Telephone - Land Line | | | |
| Electric | | | |
| TV Licence | | | |
| Water | | | |
| Mobile Phone | | | |
| Cable/Satellite/Sky/ Internet Services | | | |
| Club Cards- Boots/Tesco etc | | | |
| Post Office – redirection service | | | |

| Health | Ref No/Acc No | Telephone/Contact No. | DONE |
|--------------------|---------------|-----------------------|------|
| Doctor | | | |
| Dentist | | | |
| Optician | | | |
| Private Healthcare | | | |

| Motoring | Ref No/Acc No | Telephone/Contact No. | DONE |
|----------------------------|---------------|-----------------------|------|
| Vehicle Registration- DVLA | | | |
| Vehicle Insurance | | | |
| Driving License - DVLA | | | |
| Breakdown Services | | | |



| Others | Ref No/Acc No | Telephone/Contact No. | DONE |
|------------------------------|---------------|-----------------------|------|
| School/Colleges/Nursery | | | |
| Newspapers | | | |
| Library | | | |
| Milk Delivery | | | |
| Gym/Golf Club Membership | | | |
| Subscriptions - any other(s) | | | |

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| Box of Handy Moving Day items | DONE | DONE |
|---|------|--|
| Kettle | | Light Bulbs (spares) |
| Milk | | Small Tool Kit |
| Tea or Coffee | | Torch |
| Cups | | Lighter |
| Snacks, biscuits, crisps etc | | Pen, Paper (or note pad) |
| Bedding/Towels | | Corkscrew |
| Scissors | | Few pieces of basic cutlery, crockery, can opener. |
| Toiletries (towels, soap, toothbrush etc) | | Keys, car etc |
| Money (Notes and coins) | | First Aid Kit |
| Toilet Rolls | | Pet Food |

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| Months before you move | DONE |
|--|------|
| Give written notice to your landlord | |
| Start getting quotes from removal firms or van hire companies | |
| | |
| One month before moving | DONE |
| Find out the proposed completion date | |
| Book a few days off work for moving | |
| Tell your phone provider when to stop and restart your account | |
| Give your bank, employer, doctor, insurance company etc your new address | |
| Redirect your post | |
| Arrange a meter reading and tell all utility companies of your move | |
| Confirm a separate date for taking over utilities at your new address | |
| Packing your own things - start collecting boxes | |
| Start packing things you don't use regularly | |
| Start using your freezer contents | |
| | |
| Two weeks before moving | DONE |
| Start emptying the garage and the shed | |
| Arrange a child and pet minder for the big day | |
| | |
| One week before moving | DONE |
| Finish packing - and remember to write the contents on each box | |
| Keep any valuable documents separate and safe | |
| Pay the milkman and cancel the papers | |
| Empty and defrost the fridge and freezer | |
| Confirm the moving date and time with the removal company | |
| Tell all your friends and family your new address and when you will move in | |
| | |
| One day before moving | DONE |
| Finish the last bit of packing | |
| Keep your valuables and documents in a safe place | |
| Keep your wallet handy | |
| Make a box of moving essentials including: coffee, tea, milk and biscuits (don't forget a kettle). See moving checklist for more details. | |
| | |
| The day of the move | DONE |
| Start filling the van | |
| | |
| Do one last walk through your old house to check you've got everything | |
| Disconnect everything and write down all meter readings | |